



ONLINE
COURSE

BUDGETS & FINANCIAL REPORTS

BROCHURE

Having a solid understanding of basic financial terms and methods is crucial for your career.

This four week eCourse will empower you with the comprehensive conceptual knowledge and the practical skills needed in order for you to have a solid foundation in finance, including:

- Identifying and restating financial terminology.
- Reading financial statements.
- Applying budgeting skills and developing budget managing skills.
- Identifying the legal aspects of finances.



DURATION

4 weeks online access



STUDY TIME

8-9 hours study time



INTERNATIONAL CERTIFICATION



CONTINUING EDUCATION UNITS (CEU'S)

0.9 CEU's



The
Leadership
CENTRE
DEVELOPING TOMORROW'S LEADERS

Money matters can be intimidating for even the smartest people. However, having a solid understanding of basic financial terms and methods is crucial to your career. When terms like ROI, EBIT, GAAP and extrapolation join the conversation, you will want to know what people are talking about, and you will want to be able to participate in the discussion.

The Budgets and Financial Reports course will give you a solid foundation in finance. The course covers topics like commonly used terms, financial statements, budgets, forecasting, purchasing decisions and financial legislation.

eCOURSE INCLUDES

- 4 Weeks Online Access
- Budgets and Financial Reports eBook per phase
- Budgets and Financial Reports and Exercises
- Quick Reference Sheet
- Online Exam
- International Certification

KEY OUTCOMES

On completion of this eCourse, you will be able to:

- Identify and restate financial terminology.
- Identify how to interpret financial statements.
- Apply advanced forecasting techniques.
- Develop smart purchase decision skills.

CERTIFICATION & ACCREDITATION

You are required to complete an online multiple choice exam with a pass mark of at least 80%.

The Leadership Centre is accredited by the International Association for Continuing Education and Training (IACET) and is authorized to issue the IACET CEU.



TECHNICAL REQUIREMENTS (COMPUTER)

- A computer with Microsoft Windows operating system (98, NT, 2000, XP, Vista, or Windows 7) or Mac OS X (10.5 Leopard or higher).
- A computer with Microsoft Office 2000 or higher.
- A high speed internet connection and a web browser (Firefox is highly recommended as there are incompatibility issues with Internet Explorer).
- Adobe Reader (free software).

GET IN TOUCH

Should you have any queries, please contact us at The Leadership Centre.

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HAPPY LEARNING

The Leadership Centre Team

